



## WHEN A CONFIRMED CASE OF COVID-19 HAS ENTERED ONE OF OUR CLASSROOMS

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### **We will coordinate with local health officials.**

Once learning of a positive COVID-19 case in someone who has been in a class at GDS, we will notify the Department of Health. These officials will help us determine a course of action.

### **We will dismiss the students and teachers of that class for 14 calendar days.**

This quarantine time allows time for us and the local health officials to gain a better understanding of the COVID-19 situation impacting the class and school. During this time we will do the necessary steps to prepare the class for a return to school.

### **We will communicate with staff and parents.**

Our office will communicate to all parents in the class that has had a positive COVID-19 test on the day that we receive the information. We cannot disclose the identity of the student that tested positive.

### **We will clean and disinfect thoroughly.**

Our team will close off areas used by the individuals with COVID-19. We will wait up to 24 hours before beginning cleaning and disinfection. All surfaces that were possibly touched by the student including desks, toys, bathrooms, etc. will be cleaned according to sanitation guidelines set by the CDC. The room and areas will be ready for use again after 72 hours.

### **We will ensure the continuity of education.**

Students in VPK and Kindergarten classes will continue to receive their education through online distance learning and take-home packets. This will ensure that they will continue their growth until time to return to the classroom.

### **We will offer tuition credit for time missed in the classroom.**

Our reopening plan document contains our specific tuition credits for time away from the classroom. Each age level has its own credit policy. Credit applies only to the time away from class that is mandated by our school policy and not for personal time away.